

Tuesday, 9 February 2021

Tel:  
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## CABINET

You are summoned to a meeting of the Cabinet will be held remotely, via Cisco Webex on **Wednesday, 17 February 2021 at 2.00 pm.**



Giles Hughes  
Chief Executive

To: All Members of the Council

Due to the current social distancing requirements and guidance relating to Coronavirus Regulations 2020 – Part 3 – Modification of meetings and public access requirements this meeting will be conducted remotely using Cisco Webex.

Members of the public will be able to follow the proceedings through a broadcast on [West Oxfordshire District Council Facebook account](#) (You do not need a Facebook account for this).

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the start of the meeting.

# AGENDA

1. **Notice of Decisions**

To receive notice of the decisions taken at the meeting held on Wednesday 13 January 2021 (previously circulated)

2. **Apologies for Absence**

3. **Declarations of Interest**

To receive any declarations from Members of the Committee on any items to be considered at the meeting

4. **Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

5. **Receipt of Announcements**

Purpose:

To receive any announcements from the Leader of the Council or Members of the Cabinet.

6. **Local Plan Monitoring Report 2019-2020**

Purpose:

To consider the Council's Local Plan Annual Monitoring Report for 2019-2020.

Recommendation:

That the content of the Local Plan Annual Monitoring Report be noted.

7. **Extension of Environmental Services Contract with Ubico**

Purpose:

To seek approval for a two-year extension to the existing contract for Domestic Waste and Recycling collections, Trade Waste and Recycling collections, Street Cleansing, Grounds maintenance, Bulky Waste collections, Pest Control & Dog Warden service and Bin deliveries to 31 March 2024.

Recommendation:

That Council be recommended to authorise the extension of the current Ubico contract by two years, from 1 April 2022 until 31 March 2024.

8. **Budget 2021/2022**

Purpose:

To consider (i) the revenue budget proposals for 2021/22; (ii) the Council's Capital Programme for 2021/22 to 2030/31; and (iii) the level of Council Tax for 2021/22. The report also fulfils the requirements of the Local Government Act 2003 relating to the Council's Treasury Management function and implementation of the Prudential Code Capital Finance System arrangements, and seeks recommendations for Council to approve the Council's Medium Term Financial Strategy, Capital Programme, Capital Strategy, Investment Strategy and Treasury Management Strategy; and includes the Chief Finance Officer's report on the robustness of estimates and the adequacy of the Council's reserves.

Recommendation:

(a) That the Council be recommended to approve:

- (i) The updated Medium Term Financial Strategy in Annex A;
- (ii) General Fund revenue budgets as summarised in Annex B;
- (iii) The Capital Programme for 2021/22 to 2030/31 as set out in Annex D;
- (iv) Fees and charges for 2021/22 as set out in Annex E;
- (v) The Council's Pay Policy Statement as set out in Annex F;
- (vi) The Council's Capital Strategy 2021/22 as set out in Annex G;
- (vii) The Council's Investment Strategy 2021/22 as set out in Annex H;
- (viii) The Council's Treasury Management Strategy 2021/22 as set out in Annex I;
- (ix) The Prudential Indicators as set out in Annex N;
- (x) The level of District Council Tax for 2021/22 for a Band D property of £109.38; and

(b) That the estimate of business rates income for 2021/22, as set out in the government return NNDR 1, in Annex L, and the Parish Precepts and Tax Levels set out in Annex M be noted.

**9. Oxfordshire Park and Charge Project - Approval of Legal Agreements**

Purpose:

To seek authority to enter into Legal Agreements with the proposed Charge Point Operator (CPO) and utility company providing electricity to charge points

based in the Council's car parks as part of the Oxfordshire Park & Charge project, and to provide an update on the next steps for the project.

Recommendations:

- (a) That the contents of the Oxfordshire Park & Charge document provided in Annex 1 be noted;
- (b) That the risks identified within the report and in Annex 2 be noted, and the Chief Executive be authorised, in consultation with Group Manager for Commissioning, Group Manager for Business Support Services and Solicitor for the Council, to enter into Legal Agreements with the proposed Charge Point Operator (CPO) and utility company providing electricity to charge points based in the Council's car parks as part of the Oxfordshire Park & Charge project; and
- (c) That the project next steps and legal review underway be noted, as referenced in the exempt Annex 2.

**(END)**